

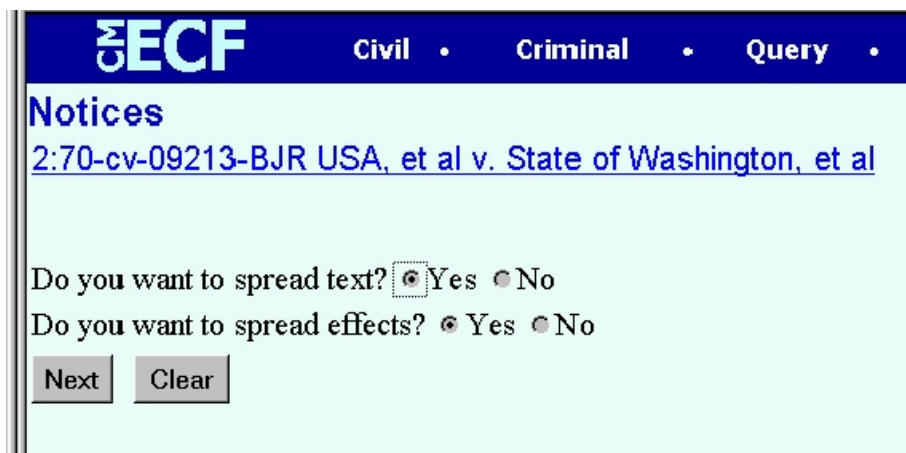
CM/ECF DOCKETING IN C70-9213, US et al VS STATE OF WA, et al.

(Instructions for 9213, Subproceedings and Sub-subproceedings)

All docketing is done in C70-9213 and then “spread” to the appropriate subproceedings. C70-9213 is the docket for the case; the subproceedings are internally assigned to organize the pleadings for each issue.

To “Spread” to Subproceedings:

1. Make docket entry in C70-9213 following the CM/ECF procedures.
2. After you have selected the pleading type, the party filing, etc., you will be given a screen which asks “Do you want to spread text? and Do you want to spread effects?”



The screenshot shows the CM/ECF web interface. At the top is a blue navigation bar with the 'ECF' logo and links for 'Civil', 'Criminal', and 'Query'. Below this is a light blue section titled 'Notices' with a link to '2:70-cv-09213-BJR USA, et al v. State of Washington, et al'. The main content area is white and contains two questions: 'Do you want to spread text?' with a radio button selected for 'Yes' and 'Do you want to spread effects?' with a radio button selected for 'Yes'. At the bottom are two buttons: 'Next' and 'Clear'.

3. Spreading text will put the docket text into the subproceeding and assign a number.
4. Spreading effects will make the same changes in the subproceeding as you are making in the main case – use this when substituting counsel in a subproceeding, etc. Use this when docketing a change in counsel which affects all subproceedings or even a single subproceeding. THIS IS NOT WORKING – CONTACT ME TO SPREAD THE CHANGES.
5. If you select YES for either of these, the next screen will bring up a list of all the subproceedings so that you can select the appropriate one. You also have the option to

select ALL, however there are **very limited instances** when this would be appropriate.

6. Select the appropriate subproceeding(s). Using the CTRL key will allow you to select multiple subproceedings. Be certain that the “ALL” selection is not highlighted.
7. Go to the next screen and you should see the subproceedings listed in the docket text. When you hit the final button which commits the entry to the docket, the next screen will show you the docket number for both C70-9213 and for the Subproceeding(s).
8. Continue to use the Official Service List for service, not the CM/ECF docket, per the Order re: Service. Counsel who are registered for electronic filing have also consented to electronic notice – it is not necessary to mail copies to those counsel.

New Subproceeding RFD's:

- For new issues which arise, counsel are directed to contact Nealann to obtain the next-up subproceeding number.
 - Once this has been received, counsel should electronically send their Request for Determination to the new cases e-mail box for CM/ECF (newcases.seattle@wawd.uscourts.gov). **Counsel must clearly indicate that this is NOT a new civil action, but is related to 9213 and direct that the file be routed immediately to Nealann Skari.** Unless it is clear from the pleadings which parties will be involved, counsel must indicate the parties expected to participate. If I am NOT in the office at the time this is received, sending it to the new cases mailbox will preserve the filing date and I will open it on CM/ECF immediately upon return.
 - If this is a TRO situation, please contact Nealann directly before filing as either she or her back-up will open the case with the bare bones so that counsel can then begin filing the TRO. This will not preserve the filing date, but TRO's should be the exception not the rule. You will need to provide the following basic information when you call:
 - The parties involved.
 - The basis for the dispute
9. The clerk will add all parties on the All Subproceedings portion of the 9213 Official Service List as interested parties. Attorneys for the party filing the request or motion will be entered. All other counsel must file notices of appearance.

SUBPROCEEDING #89-3: SHELLFISH

Any filings which deal with the Implementation Plan should be filed into

SP89-3. However, due to the number of disputes which may arise from the Shellfish Implementation Plan, we have begun assigning sub-subproceeding numbers to these issues. Currently, three sub-subproceedings have been opened. (None of these has images available as it was not possible to pull those over with the new cases so the first docket entry for each will list the corresponding docket numbers in subproceeding #89-3. All future entries will have images available.) The current sub-subproceedings in SP89-3 are:

89-301:	Minimum Density Issue (opened 4/5/04)
89-302:	TRO re: Suquamish Crab Fishery
89-303:	Suquamish Tribe vs. A & K Trust

New Sub-subproceeding filings:

- For new issues which arise, counsel are directed to contact Nealann to obtain the next-up sub-subproceeding number.
 - Once this has been received, counsel should electronically send their Request for Determination to the new cases e-mail box for CM/ECF (newcases.seattle@wawd.uscourts.gov). **Counsel must clearly indicate that this is NOT a new civil action, but is related to Subproceeding #89-3 and direct that the file be routed immediately to Nealann Skari.** Unless it is clear from the pleadings which parties will be involved, counsel must indicate the parties expected to participate. If I am NOT in the office at the time this is received, sending it to the new cases mailbox will preserve the filing date and I will open it on CM/ECF immediately upon return.
 - If this is a TRO situation, please contact Nealann directly before filing as either she or her back-up will open the case with the bare bones so that counsel can then begin filing the TRO. This will not preserve the filing date, but TRO's should be the exception not the rule. You will need to provide the following basic information when you call:
 - The parties involved.
 - The basis for the dispute
10. The court will add all parties on the 9213 and 89-3 portions of the 9213 Official Service List as interested parties. Only the attorneys for the party filing the request or motion will be entered on the docket. All other counsel will need to file notices of appearance and indicate whether their participation is more than as interested party.

Docketing into Sub-subproceedings

- When filing into the sub-subproceedings, counsel should follow the instructions as indicated above, EXCEPT that the “spread text/effects” will be to 89-301, etc.

If you have questions or concerns, please do not hesitate to contact Nealann for 9213 Procedural information (206-553-2983 ext 2144) or the CM/ECF Helpdesk for CM/ECF filing questions (1-866-323-9293).